

2017



TEAMSTERS CANADA RAIL CONFERENCE

DIVISION OFFICERS

QUADRENNIAL

NOMINATION AND ELECTION PROCEDURE

REVISED 2017

DIVISION ELECTIONS

The Teamsters Canada Rail Conference (TCRC) Bylaws require Division Officer Elections be held every four (4) years. (Division Rules Section 5)

It is the responsibility of the Division President, and the Division Secretary Treasurer to ensure the requirements of the Bylaws are followed.

The governing documents are:

1. TCRC Bylaws and Presidents interpretations.
2. IBLE – IBT Merger Agreement
3. International Brotherhood of Teamsters (IBT) Constitution.

Generally, there are about 5 steps to conduct the Quadrennial Division Elections:

1. Nominations
2. Distribution of Ballots
3. Election
4. Notification of results – sealing and preserving the ballots
5. Installation of Division Officers

Within each Step there are rules and procedures to follow. Eligibility to nominate, run for office and vote is all defined.

The nominations are to be held in September, the election takes place in December, and the installation of the Division Officers takes place in the following January.

The purpose of this document is to simplify the various duties and illustrate the various obligations and requirements that are inherent in the election process.

Information given on the following pages is to assist the Division in conducting nominations and elections. In the event of a discrepancy or dispute, the TCRC Bylaws and the interpretations of the TCRC President prevail.

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TIMELINE FOR DIVISION NOMINATION and ELECTION

Time	Event	TCRC Bylaws
30 days prior to Nomination meeting	Post Notice of Nomination	Division Sec 7(a)
1st meeting in September	Nominations	Division Sec 7
• within 5 days of Nominations	Notify members nominated of their nomination	Division Sec 7(b)(c)
• within 15 days of Nominations	Notify TCRC President of any irregularity	Division Sec 7(e)
	Obtain Post office box	Division Sec 8(a)
	Prepare Ballot based on Rail Conference form. Include notice of time, date, place and purpose of the election.	Division Sec 8(a)(b)
• not less than 15 days prior to Election	Deliver ballots by government mail to last known address of the member	Division Sec 8(a)
• immediately prior to the election	President & ST pick up ballots at post office and deliver to the Division meeting	Division Sec 8(a)
1 st meeting in December	Election	Division Sec 5
• at the meeting	Ballots, envelopes and other records sealed in the presence of the Division at the meeting and retained for at least one year.	Division Sec 9(a)
• within 5 days of Election	Copy of exact return with the total number of votes cast for each candidate forward to TCRC President	Division Sec 8(d)
• within 30 days of Election	Notify TCRC President of any irregularity	Division Sec 8(g)

LIST OF DIVISION OFFICERS AND WHO QUALIFIES FOR NOMINATION

Position	WHO QUALIFIES FOR NOMINATION (Division Rules Section 2 & Section 8(h))	
	Single Craft Division	Multi Craft Division
President	All members	All members
Vice President	All members	All members
Secretary Treasurer	All members	All members
Alternate Secretary Treasurer	All members	All members
Chaplain	All members	All members
Trustees (3 members)	All members	All members
Delegate to Rail Conference (for each craft in Multi Craft Division - Bylaws Sec 18)	All members	Seniority in the Craft
1 st Alternate Delegate to Rail Conference (for each craft in Multi Craft Division - Bylaws Sec 18))	All members	Seniority in the Craft
2 nd Alternate Delegate to Rail Conference (for each craft in Multi Craft Division - Bylaws Sec 18))	All members	Seniority in the Craft
Legislative Representative	All members	All members
Alternate Legislative Representative (for each craft in Multi Craft Division - Division Rules Section 1 (a)(i)	All members	Seniority in the Craft
Local Chairman (for each craft in Multi Craft Division - Division Rules Section 8 (h)	All members	Seniority in the Craft
Local Vice Chairman (2 members) (for each craft in Multi Craft Division - Division Rules Section 8 (h)	All members	Seniority in the Craft
Seniority in the Craft (not necessary to be working in the Craft at time of nomination or election)		
All members qualification for office are defined in Division Rules Section 2		

LIST OF DIVISION OFFICERS & WHO CAN VOTE

Position	WHO CAN VOTE (Division Rules Section 1 & Section 6)	
	Single Craft Division	Multi Craft Division
President	All members	All members
Vice President	All members	All members
Secretary Treasurer	All members	All members
Alternate Secretary Treasurer	All members	All members
Chaplain	All members	All members
Trustees (3 members)	All members	All members
Delegate to Rail Conference (for each craft in Multi Craft Division)	All members	All members
1 st Alternate Delegate to Rail Conference (for each craft in Multi Craft Division)	All members	All members
2 nd Alternate Delegate to Rail Conference (for each craft in Multi Craft Division)	All members	All members
Legislative Representative	All members	All members
Alternate Legislative Representative (for each craft in Multi Craft Division)	All members	All members
Local Chairman (for each craft in Multi Craft Division)	All members	Working in the Craft
Local Vice Chairman (2 members) (for each craft in Multi Craft Division)	All members	Working in the Craft
Working in the Craft (paying dues to a Craft at the time of nomination AND/OR election ballot)		
All members qualification for office are defined in Division Rules Section 2		

EXAMPLE OF MULTI CRAFT ELECTION

For this example the crafts are- LE (locomotive engineers), CTY
(conductors/trainmen/yardmen/yardmasters)

Position	To Qualify for position	Who votes or nominates
President	All members	All members
Vice President	All members	All members
Secretary Treasurer	All members	All members
Alternate Secretary Treasurer	All members	All members
Chaplain	All members	All members
Trustees (3 members)	All members	All members
Delegate to Rail Conference - LE	Seniority as LE	All members
1 st Alternate Delegate to Rail Conference - LE	Seniority as LE	All members
2 nd Alternate Delegate to Rail Conference LE	Seniority as LE	All members
Delegate to Rail Conference - CTY	Seniority as CTY	All members
1 st Alternate Delegate to Rail Conference - CTY	Seniority as CTY	All members
2 nd Alternate Delegate to Rail Conference CTY	Seniority as CTY	All members
Legislative Representative	All members	All members
Alternate Legislative Representative- LE	Seniority as LE	All members
Alternate Legislative Representative- CTY	Seniority as CTY	All members
Local Chairman - LE	Seniority as LE	Working as LE
Local Vice Chairman (2 members) LE	Seniority as LE	Working as LE
Local Chairman - CTY	Seniority as CTY	Working as CTY
Local Vice Chairman (2 members) CTY	Seniority as CTY	Working as CTY

NOMINATION

Notice of nomination

Division Rules Section 7, outlines the rules and obligations involved in the nomination process.

The secretary-treasurer of each Division shall post a notice at terminals and on bulletin boards, at least thirty (30) days prior to the meeting at which nominations are to be held, such notice to state the time, date, place and purpose of such meeting.

The nomination meeting

Shall be the first regular Division meeting in September.

Under New Business, the Division President announces it is time to nominate members to fill the division offices.

An active member in good standing may rise and after obtaining recognition of the chair may nominate a member in good standing for the particular position being discussed.

After all active members have been given the opportunity to nominate the members of their choice, the president will close the nominations for that particular Division Officer position and proceed to accept nominations of candidates for the next Division Officer position.

If only one candidate is nominated for any office, that candidate is elected by acclamation. If there are no further nominations The president will cast their vote for the single candidate nominated for the Division Officer position, they are declared elected by acclamation.

Those members unable to attend the nomination meeting on account of being on vacation, sick, working, or on outlying assignments may write in their choices of nomination to the Division Secretary-Treasurer, who will read these nominations at the meeting.

Notify members of their nomination

A member who is present may decline to accept a nomination at the time of being nominated, or may do so by submitting to the secretary-treasurer within five (5) days, a written request that his/her name be taken off the ballot.

Eligibility to nominate

Members are eligible to nominate if as of the date of nominations they are members in good standing through the month prior to the nominations meeting.

THE FOLLOWING 4 ISSUES ARE OFTEN MISUNDERSTOOD AND REQUIRE PARTICULAR ATTENTION WHEN CONDUCTING DIVISION ELECTIONS

Eligibility to run for office

Division Rules Section 2 outlines the terms and obligations necessary to qualify for office.

- Must be in good standing, not in arrears for dues and assessments.

- Must not hold membership in any other labor organization which purports to represent railway workers and meet the requirements of active membership as defined in Division Rules Section 25(b).
- Must not be promoted to an official position on any railway.
- Must not be removed from office because of defalcation or under TCRC suspension.
- Members must have a continuous good standing with the Division for a period of twenty four (24) months immediately preceding the meeting at which nominations are held (IBT Continuous Good Standing Rule) unless a “newly chartered affiliate”.
- No salaried national officer or employee of the National Office may be nominated as a delegate or alternate to the National Convention.
- A member may not accept nomination for two or more offices that cannot be held simultaneously Division Rules Section 7(d)
- “The president shall not be elected to or hold the office of secretary-treasurer, local chairman or member of the local committee of adjustment.” Division Rules Section 2(c),

Exception to the 24 month Continuous Good Standing Rule

There are two exceptions to the IBT 24 month good standing rule:

1. As explained in Merger Agreement Item 6.8 (Note), in newly chartered affiliates the 24 month period is reduced to at least one half of the period of time since the affiliate was separately chartered. (This applies to bargaining units which have recently joined the TCRC)
2. In the event the Division Officer position is required to be filled by appointment.

Eligibility to vote

Merger Agreement: Item 6.7. Eligibility to Vote. The provisions of the IBT Constitution concerning eligibility to nominate, second and vote will become effective on January 1, 2006.

(NOTE: The IBT Constitution provides that members are eligible to nominate and vote only if, as of the date of nominations or election, they are members in good standing through the month prior to the nominations meeting or election.)

Active members, as defined in Section 25(b) – Division Rules, with the exception of those holding official position on the railroad, may vote for all offices, provided dues are paid through the month prior to the month in which the election is held.

Craft Autonomy

The payment of monthly dues for the month in which the nomination meeting is held, will determine the craft status for a member in a multi-craft Division.

Nomination Example:

For the September nomination meeting those members who have paid their regular September monthly dues to the Local Committee of Adjustment representing Locomotive Engineers will be able to nominate to that Local Committee of Adjustment.

NOTE: PAGE 10 OF THIS DOCUMENT CONTAINS THE RELEVANT LANGUAGE FROM THE MERGER AGREEMENT AND THE IBT CONSTITUTION

DISTRIBUTION OF BALLOTS

Division Rules Section 8 outlines the rules and obligations involved in the balloting process.

Craft Autonomy

The payment of monthly dues for the month in which the ballots are placed in the mail, will determine the craft status for a member in a multi-craft Division.

Craft Ballot Example:

The election ballots are distributed (mailed) by the Division Secretary Treasurer in November. There are multiple nominees to the positions of Local Committee of Adjustment representing Conductors. Those members paying dues to that Conductors Local Committee of Adjustment for that month of November will be eligible to vote in that Local Committee of Adjustment election.

The Ballot

The ballot and necessary material to conduct the election is described in Section 8(a) – Division Rules. A sample copy of the ballot is provided in this document which should be followed to ensure the ballot is sent out correctly.

Circulating the ballot and notice of election

After the ballots are printed, they will be placed in the envelope which contains a small envelope for the ballot and a pre-addressed postage paid return envelope. This envelope must contain space for the member's name, return address and first class postage affixed thereto and must contain the Division number and the address of a post office box be rented for the election by the Division secretary-treasurer.

The ballot and return envelope will be sent by mail to the last known address of the member and must have the secretary-treasurer's return address affixed thereon.

The ballot and return envelopes must all be accompanied by written notice of time, date, place and the purpose of the election (notice of election) and must be mailed to each active member at least fifteen (15) days before the election meeting.

The ballot is to be filled out by the member, in whose name it is to be voted, with the choice for officers, or write-ins if applicable.

The completed ballot must then be folded and placed in the small ballot envelope provided for that purpose. The small envelope must then be sealed and placed in the larger envelope upon which the member will clearly mark his/her name and return address. The member will then place the larger envelope, containing the ballot in the government mail for delivery to the post office box designated thereon.

ELECTION

Division Rules Section 8 outlines the rules and obligations involved in the election process.

Collecting the ballots

The secretary-treasurer and president (or another member designated by the president) will go to the post office and remove the ballots and deliver them intact to the December meeting.

Any member desiring to observe this procedure may do so by making proper application to the president or secretary-treasurer. The application may be written or verbal.

Board of Tellers

Before the election meeting, a board of tellers, composed of three non-nominees, if possible, shall be elected by the division, or appointed by the president with the unanimous consent of the members present. - Division Sec 8(c)

Counting the ballots

During the counting of the ballots, the secretary-treasurer duties are to assist the board of tellers by giving the financial standing and status of each member whose name is announced.

Each candidate or their representative may stand not less than five feet from the table and observe the work of the tellers. The observers will address any remarks to the secretary-treasurer, who will convey such remarks to the tellers and record in the minutes of the election any grievances registered by the candidate or the observer.

The tellers must count the ballots in full view of candidates and members and in same room.

Ballots containing signature or identification of the voter shall not be counted.

Closing the election and final result

The president shall now declare the election closed. The tellers will make an exact return of the total number of votes cast for each candidate and announce such returns to the president, who will thereupon declare the results of such election.

The member who receives the largest number of votes cast for any office in a division shall be declared fully elected thereto.

If the election ends in a tie vote, the winner will be decided by another election in which the tied members are the only candidates.

When a member is elected but resigns or refuses to accept the office, a vacancy is created which must be filled in accordance with the provisions of Section 20(a) – Division Rules.

NOTIFICATION OF RESULTS – SEALING AND PRESERVING THE BALLOTS

Division Rules Section 9 outlines the rules and obligations to seal and preserve the ballots.

Ballots sealed and preserved

The ballots and envelopes shall be sealed by the board of tellers in the presence of the division, and together with all other records pertaining to the election, will be placed among the private papers of the Division until the next election where they shall be destroyed. In no case shall they be held for less than one year.

Ballots may not be unsealed except through the provisions of Section 9(b) –Division Rules.

Results forwarded to Rail Conference President

A copy of the exact return with the total number of votes cast for each candidate must be forwarded to the Rail Conference President within five (5) days of the completion of the election. Division Rules Section 8(d).

INSTALLATION OF DIVISION OFFICERS

Division Rules Section 10 outlines the rules and obligations involved in the election process.

All officers of divisions, except officers who are elected to succeed themselves, shall be installed at the first meeting in January following election of officers.

THIS DOCUMENT AS GUIDANCE TO DIVISION NOMINATIONS AND ELECTIONS

This document is provided as a guide to Divisions for Quadrennial Nomination and Election of Officers and every effort was used to ensure accuracy of the information provided. Any discrepancy between this document and any or all of the TCRC Bylaws, IBLE/IBT Merger Agreement or IBT Constitution, the applicable Bylaws, Agreement or Constitution will prevail. Interpretations of the TCRC Bylaws are directed to the TCRC President for an answer in accordance with the TCRC Communications Policy.

REFERENCE TO THE MERGER AGREEMENT AND THE IBT CONSTITUTION

Section from the IBLE/IBT Merger agreement concerning Qualification for office

6.8. Eligibility to Run for Office (IBT “Continuous Good Standing” Rule). The provisions of the IBT Constitution concerning eligibility to run for office will become effective on January 1, 2006. For the purpose of determining eligibility to run only, all IBLE/BLET/TCRC bodies will be treated as “newly chartered” on January 1, 2006 and the provisions of Article II, Section 4(b), of the IBT Constitution will be applied.

(NOTE: The IBT Constitution provides that members are eligible to run for election only if they are “in continuous good standing . . . and actively employed in the craft . . . for a period of twenty-four (24) consecutive months prior to the month of nomination” (IBT Constitution, Article II, Section 4(a)(1)). In general, “continuous good standing” means the timely payment of dues for each of the twenty-four months during the applicable period together with no interruptions in active service during that period. In “newly chartered” affiliates, Article II, Section 4(b), of the IBT Constitution reduces the twenty-four month period to “at least half of the period of time since the [affiliate] was separately chartered.” For nominations held in September 2006 within the former IBLE, for example, a member will be eligible to run only if he has maintained continuous good standing for four months (one-half the eight-month period from January 1, 2006, through August 2006).)

6.9. Elections. All elections within the former IBLE shall be conducted in accord with the procedures set forth in the applicable BLET or TCRC Bylaws. Effective for all nominations conducted after January 1, 2006, appeals concerning eligibility shall be handled in accord with Article XXII, Section 5(a), of the IBT Constitution. All other appeals and disputes with respect to elections held within the BLET or the TCRC shall be handled in accord with the applicable provisions of the BLET/TCRC Bylaws.

Section from the IBT 2001 constitution concerning Qualification for office – Good Standing

Section 4(a) (1). To be eligible for election to any office in a Local Union, a member must be in continuous good standing in the Local Union in which he is a member and in which he is seeking office, and actively employed at the craft within the jurisdiction of such Local Union, for a period of twenty-four (24) consecutive months prior to the month of nomination for said office, and must be eligible to hold the office if elected. “Continuous good standing” means compliance with the provisions of Article X, Section 5, concerning the payment of dues for a period of twenty-four (24) consecutive months, together with no interruptions in active membership in the Local Union for which office is sought because of suspensions, expulsions, withdrawals, transfers, or failure to pay fines or assessments.

Section from the IBT 2001 constitution concerning Qualification for office – Newly Chartered

(b). In newly chartered Local Unions which have been in existence for less than twenty-four (24) months, a candidate for Local Union office must be a member and in continuous good standing in such Local Union and must have worked under its jurisdiction as a member for at least half of the period of time since the Local Union was separately chartered by the International Union.

FREQUENTLY ASKED QUESTIONS ON DIVISION ELECTIONS

Q1: How long does a person have to be a member in order to be eligible to vote in division elections?

A2: The IBT Constitution concerning eligibility to nominate, second and vote became effective January 1, 2006. It provides that members are eligible to nominate and vote only if as of the date of nominations or election, they are members in good standing through the month prior to the nominations meeting or election.

Q2: May retired members vote for division officers?

A2: No.

Q3: May members that do not hold seniority in a craft represented by the Division (honorary members) be elected to a Division office?

A4: No. Division Rules Section 2, provides the qualifications for office.

Q5: Section 2 (c) – Division Rules states the President may not hold the office of Secretary-Treasurer, Local Chairman or Vice Local Chairman. Does that same restriction apply to the Vice President?

A5: Yes. While past interpretations (BLE) held the same restrictions apply, at the 2010 TCRC Convention the Delegates modified Section 2(c) to specifically reflect the restriction.

NOTE: The previous answer is listed below, struck out, for your information only.

~~A. Yes. Though not specifically stated in the TCRC Bylaws, past interpretations (BLE) have held that the same restrictions apply.~~

Q7: If only one nomination is received for a particular office, can the person so nominated be declared elected by acclamation?

A7: Yes. The president casts a vote in favor of the lone candidate, and the candidate is declared elected by acclamation. The name will not appear on the ballot as the office is elected.

Q8: Only one person is nominated for a particular office. After nominations and before election, the person becomes ineligible to hold the office for which he/she was nominated. Can nominations be reopened for that office?

A8: No. Once the nominations are closed they cannot be reopened.

Q9: How would the votes received by the ineligible candidates be treated in tabulating the election results?

A9: They would not be counted (Division Rules Section 8(e)).

Q10: Can a person nominate himself/herself for an office?

A10: No. Within the IBT constitution, ART. XXII, Sec.4 (a), it provides that nominations shall be made at the meeting by a member in good standing other than the nominee, by motion seconded by a member in good standing other than the nominee.

NOTE: Within the previous TCRC Division Nomination and Election Procedure Manual the original answer to this question was “yes”, however upon review it was discovered that answer would directly conflict with the IBT Constitution, and it was corrected. The previous answer is listed below, struck out, for your information only.

~~A. Yes. There are no provisions in the TCRC Bylaws or Roberts Rules of Order that prohibit a person from nominating himself/herself for an office.~~

Q11: May the Division provide a membership list to candidates for campaigning purposes?

A11: No.

Q12: How does a member contest an election?

A12: A member wanting to contest an election must file a protest in duplicate with the Division and the TCRC President within 30 days of the election (Section 8 (g) – Division Rules).

Q13: Members that are off account illness or injury are carried by the secretary-treasurer on the books as excused members. Do these members have the right to vote for all officers of the Division?

A13: No, unless they pay full dues through the month prior to the month in which elections are held.

Q14: May a member change his/her vote after mailing the ballot?

A14: No.

Q:15: May a Division use electronic voting to conduct the Division Elections?

A: 16: Yes, provided the electronic voting system conforms to all aspects of the TCRC Bylaws and the IBT Constitution requirements, and the Division has requested authority and been approved by the TCRC National Executive Board to conduct their elections electronically.

TEAMSTERS CANADA RAIL CONFERENCE

ELECTION NOTICE

ELECTION OF DIVISION OFFICERS FOR THE _____ TERM

_____ (DATE)

THIS IS TO INFORM YOU THAT _____ IS THE YEAR FOR ALL TCRC DIVISIONS TO CONDUCT THEIR REGULAR QUADRENNIAL ELECTIONS, THEREFORE, IN COMPLIANCE WITH TCRC BYLAWS, SECTION 8(a), DIVISION RULES. (Reading in Part)

The ballot and return envelopes must also be accompanied by written notice of time, date, place, and purpose of the election.

THIS IS TO INFORM YOU THAT THE REGULAR QUADRENNIAL ELECTIONS FOR ALL DIVISION _____ OFFICERS WILL BE IN ORDER AT _____ AM/PM ON THE _____ DAY OF DECEMBER, _____ AT THE FOLLOWING ADDRESS:

Signed: _____

SECRETARY-TREASURER, DIVISION NO. _____

(A COPY OF THIS NOTICE MUST BE MAILED TO THE TCRC PRESIDENT)

TEAMSTERS CANADA RAIL CONFERENCE

NOTICE FOR NOMINATIONS

NOMINATION OF OFFICERS FOR THE _____ TERM

_____ (DATE)

THIS IS TO INFORM YOU THAT _____ IS THE YEAR FOR ALL TCRC DIVISIONS TO CONDUCT THEIR REGULAR QUADRENNIAL ELECTIONS, THEREFORE, IN COMPLIANCE WITH, SECTION 7(a) (i) DIVISION RULES:


(i) Nominations for officers of divisions shall be made at the first regular meeting in September preceding the date of election; no member who is not eligible for election at the time of nomination shall be nominated for office. Members in good standing desiring to place their nominations for division officers may nominate by voice from the floor at the meeting at which nominations are being held; and those unable to attend the above meeting on account of being on vacation, sick, working, or on an outlying assignment may write their choice of nominations to the division secretary-treasurer, who will read same at the meeting.

THIS IS TO INFORM YOU THAT NOMINATIONS FOR ALL DIVISION OFFICERS WILL BE IN ORDER AT THE FIRST REGULAR DIVISION MEETING IN SEPTEMBER.

DIVISION MEETING WILL BE OPEN IN DUE FORM AT _____ A.M./P.M. O'CLOCK ON THE _____ DAY OF SEPTEMBER AT THE FOLLOWING ADDRESS:


SECRETARY-TREASURER, DIVISION NO. _____

EXAMPLE OF SINGLE CRAFT DIVISION BALLOT

<p align="center">OFFICIAL BALLOT TCRC</p>  <p align="center">DIVISION NO. _____</p> <p>Please fill in accordance with, TCRC Bylaws Sect. 8, parag. (a), division rules, page 26, using PEN AND INK OR INDELIBLE PENCIL in marking your choice of nominees with an "X" in the square provided for that purpose.</p> <p>"The ballot is to be filled out by the member in whose name it is to be voted, naming his choice for officers. The completed ballot must then be folded and placed in the small envelope which is provided for that purpose. The small envelope must then be sealed and placed in the larger envelope, upon which the member will clearly mark his name and return address before placing same in the government for delivery to the post office-box designated thereon." (Sect. 8(a), Division Rules Parag. 2 - TCRC Bylaws).</p>	<p>SECTION ONE</p> <p>All active members of the division, except those holding official position on railroad, should cast their vote for offices in this section.</p>	<p>CHAPLAIN (Vote for one)</p>
	<p>PRESIDENT (Vote for one)</p>	<p>LEGISLATIVE REPRESENTATIVE (Vote for one)</p>
	<p>VICE-PRESIDENT (Vote for one)</p>	<p>ALTERNATE LEGISLATIVE REPRESENTATIVE (Vote for one)</p>
	<p>SECRETARY-TREASURER (Vote for one)</p>	<p>SECTION TWO</p> <p>All active members of the division should cast their votes for office in this section</p>
	<p>ALTERNATE SECRETARY-TREASURER (Vote for one)</p>	<p>DELEGATE TO RAIL CONFERENCE (Vote for one)</p>
<p>TRUSTEES (Vote for three)</p>	<p>1ST ALTERNATE DELEGATE TO RAIL CONFERENCE (Vote for one)</p>	
<p>DO NOT SIGN THIS BALLOT</p> <p>PLACE YOUR NAME ON RETURN ENVELOPE</p>	<p>LOCAL CHAIRMAN (Vote for one)</p>	<p>2ND ALTERNATE DELEGATE TO RAIL CONFERENCE (Vote for one)</p>
<p>ELECTION MEETING WILL BE HELD AT:</p>	<p>LOCAL VICE-CHAIRMAN (Vote for two)</p>	

EXAMPLE OF MULTICRAFT CRAFT DIVISION BALLOT (CTY Craft)

With LE (locomotive engineer) and CTY (conductors/trainmen/yardmen/yardmasters) Craft.
A Craft specific ballot is sent to eligible voters.

<p align="center">OFFICIAL BALLOT TCRC</p>  <p align="center">DIVISION NO.</p> <p>Please fill in accordance with, TCRC Bylaws Sect. 8, parag. (a), division rules, page 26, using PEN AND INK OR INDELIBLE PENCIL in marking your choice of nominees with an "X" in the square provided for that purpose.</p> <p>"The ballot is to be filled out by the member in whose name it is to be voted, naming his choice for officers. The completed ballot must then be folded and placed in the small envelope which is provided for that purpose. The small envelope must then be sealed and placed in the larger envelope, upon which the member will clearly mark his name and return address before placing same in the government for delivery to the post office-box designated thereon." (Sect. 8(a), Division Rules Parag. 2 - TCRC Bylaws).</p>	<p>SECTION ONE</p> <p>All active members of the division, except those holding official position on railroad, should cast their vote for offices in this section.</p>	<p>ELECTION MEETING WILL BE HELD AT:</p>
	<p>PRESIDENT (Vote for one)</p>	<p>LEGISLATIVE REPRESENTATIVE (Vote for one)</p>
	<p>VICE-PRESIDENT (Vote for one)</p>	<p>ALTERNATE LEGISLATIVE REPRESENTATIVE –LE (Vote for one)</p>
	<p>SECRETARY-TREASURER (Vote for one)</p>	<p>ALTERNATE LEGISLATIVE REPRESENTATIVE – CTY (Vote for one)</p>
	<p>ALTERNATE SECRETARY-TREASURER (Vote for one)</p>	<p>SECTION TWO</p> <p>All active members of the division working in the Craft represented by the Local Committee should cast their votes for office in this section</p>
	<p>TRUSTEES (Vote for three)</p>	<p>LOCAL CHAIRMAN – CTY (Vote for one)</p>

<p>DO NOT SIGN THIS BALLOT</p> <p>PLACE YOUR NAME ON RETURN ENVELOPE</p>	<p>CHAPLAIN (Vote for one)</p>	<p>LOCAL VICE -CHAIRMAN – CTY (Vote for two)</p>
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<p>SECTION THREE</p> <p>All active members of the division should cast their votes for office in this section</p>	
<p>DELEGATE TO RAIL CONFERENCE - LE (Vote for one)</p>	<p>DELEGATE TO RAIL CONFERENCE - CTY (Vote for one)</p>
<p>1ST ALTERNATE DELEGATE TO RAIL CONFERENCE - LE (Vote for one)</p>	<p>1ST ALTERNATE DELEGATE TO RAIL CONFERENCE - CTY (Vote for one)</p>
<p>2ND ALTERNATE DELEGATE TO RAIL CONFERENCE - LE (Vote for one)</p>	<p>2ND ALTERNATE DELEGATE TO RAIL CONFERENCE - CTY (Vote for one)</p>

LE (locomotive engineers)

CTY (conductors/trainmen/yardmen/yardmasters)